



**Central Lake County Joint Action Water Agency
200 Rockland Road, Lake Bluff, IL 60044**

**West Group Water System Expansion Technical Committee Monthly Meeting
Meeting Minutes**

Meeting held at 500 S Fish Lake Rd, Volo, IL 60073
Thursday, January 16, 2018 - 1:00 PM

Technical Committee Members:

Darrell Blenniss – CLCJAWA
Bill Soucie – CLCJAWA
Mike May – Village of Volo
Brad Fink – Village of Wauconda
Adam Wedoff – Village of Round Lake

Additional Attendees:

Kevin Timony – Village of Wauconda
Jonathan Meyer – Village of Volo
Brandon Celaya – CDM Smith
Amrou Atassi – CDM Smith
Bill Rickert – RHMG

1. Call to Order by Mike May at 1:06 PM
2. Comments from the Public – There were no comments from the public.
3. Approval of the December 7, 2017 Technical Committee Meeting Minutes
 - **Motion to approve the minutes made by Brad Fink, seconded by Darrell Blenniss. All were in favor.**
4. Financials
 - a. CDM Smith PER Phase Invoice #23 and Detailed Design Invoice #12 were presented for approval.
 - **Motion to approve the invoices as presented made by Brad Fink, seconded by Adam Wedoff. All were in favor.**
5. Application for IEPA SRF Program Funding
 - a. First drawdown for engineering services will be prepared for Bid Package No. 1
6. Easement Acquisition
 - a. CDM Smith presented an update for each easement acquisition ongoing.
 - b. The representatives for Parcel WG#1 and WG#2 continue to be non-responsive since receiving revised easement documents. CDM Smith and CLCJAWA will continue to attempt contact with representatives for these parcels through phone, email, and personal visits.
 - c. Wauconda Park District will be donating land required for the project.



- **Motion to approve the accepted counter offer for Parcels WG#5 through #9 as presented made by Darrell Blenniss, seconded by Brad Fink. All were in favor.**

- 7. Permitting and Other Stakeholder Coordination
 - a. CDM Smith presented the executed IEPA Construction Permit for Bid Package No. 4.

- 8. Design Status Update
 - a. CDM Smith presented the current construction cost and project milestones to the Technical Committee.
 - i) Bid Package No. 3 is the critical path for water delivery.

- 9. Construction Status Update
 - a. CDM Smith presented an update regarding Bid Package No. 1.

- 10. Additional Agenda Items
 - a. CDM Smith presented the scope and fee for Task Order WC-BP#4 Construction Management Services for Bid Package No. 4. The Technical Committee directed CDM Smith to revise the fee and submit via email to the group prior to Board of Directors approval.

- 11. Action Items Summarized
 - a. The Village of Wauconda will provide CDM Smith with the IEPA Schedule D Form (holdover from previous).

- 12. Next Meetings
 - a. Technical Committee Meeting – Thursday, February 8, 2018 at 1:00 PM in Volo

- 11) Adjourn
 - **Motion to adjourn made by Brad Fink, seconded by Darrell Blenniss at 1:46 PM.**