



**Central Lake County Joint Action Water Agency  
200 Rockland Road, Lake Bluff, IL 60044**

**West Group Water System Expansion Technical Committee Monthly Meeting  
Meeting Minutes**

Meeting held at 500 S Fish Lake Rd, Volo, IL 60073  
Thursday, February 8, 2018 - 1:00 PM

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Technical Committee Members:

Darrell Blenniss – CLCJAWA  
Mike May – Village of Volo  
Brad Fink – Village of Wauconda  
Adam Wedoff – Village of Round Lake

Additional Attendees:

Kevin Timony – Village of Wauconda  
Jonathan Meyer – Village of Volo  
Jeff White – CLCJAWA  
Brandon Celaya – CDM Smith  
Amrou Atassi – CDM Smith  
Bill Rickert – RHMG

1. Call to Order by Mike May at 1:02 PM
2. Comments from the Public – There were no comments from the public.
3. Approval of the January 16, 2018 Technical Committee Meeting Minutes
  - **Motion to approve the minutes made by Adam Wedoff, seconded by Brad Fink. All were in favor.**
4. Financials
  - a. CDM Smith PER Phase Invoice #24, Detailed Design Invoice #12, and CM Services Invoice #1 were presented for approval.
  - b. WG BP#1 Contractor Pay Application No. 1 was presented for approval.
  - **Motion to approve the CDM Smith invoices and Contractor pay application as presented made by Darrell Blenniss, seconded by Brad Fink. All were in favor.**
5. Application for IEPA SRF Program Funding
  - a. The Technical Committee directed CDM Smith to recapture as much of the engineering fees as possible on the next loan application.
6. Easement Acquisition
  - a. CDM Smith presented an update for each easement acquisition ongoing.
7. Permitting and Other Stakeholder Coordination
  - a. CDM Smith had no update to present.
8. Design Status Update
  - a. CDM Smith presented the current construction cost and project milestones to the Technical Committee.
    - i) Bid Package No. 3 is the critical path for water delivery.



9. Construction Status Update
  - a. CDM Smith presented an update regarding Bid Package No. 1.
  
10. Additional Agenda Items
  - a. CDM Smith presented the scope and fee for Task Order WC-BP#4 Construction Management Services for Bid Package No. 4 as submitted to the Board of Directors.
    - **Motion to approve Task Order WC-BP#4 as presented to the Board of Directors made by Brad Fink, seconded by Adam Wedoff. All were in favor.**
  
11. Action Items Summarized
  - a. The Village of Wauconda will provide CDM Smith with the IEPA Schedule D Form (holdover from previous).
  
12. Next Meetings
  - a. Technical Committee Meeting – Thursday, March 15, 2018 at 1:00 PM in Volo
  
- 11) Adjourn
  - **Motion to adjourn made by Adam Wedoff, seconded by Brad Fink at 1:33 PM.**



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West Group Water System Expansion Technical Committee Monthly Meeting  
Agenda

Thursday, February 8, 2018 - 1:00 PM

**PLEASE NOTICE THAT THE MEETING LOCATION IS REVISED FROM ITS NORMAL LOCATION  
AT 200 ROCKLAND ROAD, LAKE BLUFF, IL 60044**

#	Name	Company	Phone	Email	Initials
1	Mike May	Village of Volo	847-740-6982	<a href="mailto:mmay@villageofvolo.com">mmay@villageofvolo.com</a>	mm
2	Brad Fink	Village of Wauconda	847-526-1106	<a href="mailto:bfink@wauconda.il.us">bfink@wauconda.il.us</a>	BF
3	Kevin Timony	Village of Wauconda		<a href="mailto:ktimony@wauconda-il.gov">ktimony@wauconda-il.gov</a>	KT
4	Adam Wedoff	Village of Round Lake	847-980-7795	<a href="mailto:awedoff@eroundlake.com">awedoff@eroundlake.com</a>	ABW
5	Darrell Blenniss	CLCJAWA	847-582-9204	<a href="mailto:blenniss@clcjawa.com">blenniss@clcjawa.com</a>	DWB
6	Bill Soucie	CLCJAWA	847-582-9215	<a href="mailto:soucie@clcjawa.com">soucie@clcjawa.com</a>	
7	Jeff White	CLCJAWA	847-980-8208	<a href="mailto:jwhite@clcjawa.com">jwhite@clcjawa.com</a>	JW
8	Brandon Celaya	CDM Smith	312-780-7702	<a href="mailto:celayabj@cdmsmith.com">celayabj@cdmsmith.com</a>	BC
9	Amrou Atassi	CDM Smith	312-780-7706	<a href="mailto:atassia@cdmsmith.com">atassia@cdmsmith.com</a>	AA
10	Jared Wendorf	CDM Smith	312-780-7739	<a href="mailto:wendorfjw@cdmsmith.com">wendorfjw@cdmsmith.com</a>	
11	Jonathan Meyer	Village of Volo	847-740-6982	<a href="mailto:jmeyer@villageofvolo.com">jmeyer@villageofvolo.com</a>	JM
12	Bill Rickert	RHMG Engineers	847-362-5959	<a href="mailto:wrickert@rhmg.com">wrickert@rhmg.com</a>	BR
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