



**Central Lake County Joint Action Water Agency
500 S Fish Lake Rd, Volo, IL 60073**

**West Group Water System Expansion Technical Committee Monthly Meeting
Meeting Minutes**

Meeting held at 500 S Fish Lake Rd, Volo, IL 60073
Thursday, April 5, 2018 - 1:00 PM

Technical Committee Members:

Darrell Blenniss – CLCJAWA
Mike May – Village of Volo
Brad Fink – Village of Wauconda
Adam Wedoff – Village of Round Lake

Additional Attendees:

Jonathan Meyer – Village of Volo
Jeff White – CLCJAWA
Brandon Celaya – CDM Smith
Amrou Atassi – CDM Smith
Bill Rickert – RHMG

1. Call to Order by Mike May at 1:05 PM
2. Comments from the Public – There were no comments from the public.
3. Approval of the March 15, 2018 Technical Committee Meeting Minutes
 - **Motion to approve the minutes made by Adam Wedoff, seconded by Brad Fink. All were in favor.**
4. Financials
 - a. CDM Smith PER Phase Invoice #26, Detailed Design Invoice #14, and CM Services Invoice #3 were presented for approval.
 - i) The Technical Committee requested that PER Phase and Detailed Design contracts be closed as soon as reasonable. Any additional scope, such as public outreach or programming, should be applied to the appropriate Construct Management contract.
 - b. WG BP#1 Contractor Pay Application No. 3 was presented for approval.
 - **Motion to approve the CDM Smith invoices and Contractor pay application as presented made by Brad Fink, seconded by Darrell Blenniss. All were in favor.**
5. Application for IEPA SRF Program Funding
 - a. The Technical Committee directed the Agency to send reimbursement for engineering as 75 (Wauconda) – 25 (Volo) split with the final bid package used to true-up between the Villages.
6. Easement Acquisition
 - a. CDM Smith presented an update for each easement acquisition ongoing.
 - **Motion to approve the Lake County Fairgrounds Association easement as presented made by Brad Fink, seconded by Adam Wedoff. All were in favor.**



7. Permitting and Other Stakeholder Coordination – No Update
8. Design Status Update
 - a. CDM Smith presented the current construction cost and project milestones to the Technical Committee.
 - i) Bid Package No. 3 is the critical path for water delivery.
 - ii) With bid opening scheduled for April 20th for Bid Package No. 3, it was recommended that the Technical Committee request a special call meeting for the Board of Directors to accept bids and approve issuance of the Notice of Intent to Award. A special call meeting would save a month on the schedule.
9. Construction Status Update
 - a. CDM Smith presented an update regarding Bid Package No. 1.
10. Additional Agenda Items
 - a. CDM Smith presented the scope and fee for Task Order WC-BP#2 Construction Management Services for Bid Package No. 2.
 - **Motion to approve Task Order WC-BP#2 as presented made by Brad Fink, seconded by Adam Wedoff. All were in favor.**
11. Action Items Summarized – None
12. Next Meetings
 - a. Technical Committee Meeting – Thursday, May 3, 2018 at 1:00 PM in Volo
- 11) Adjourn
 - **Motion to adjourn made by Adam Wedoff, seconded by Brad Fink at 1:49 PM.**



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West Group Water System Expansion Technical Committee Monthly Meeting
Agenda

Thursday, April 5, 2018 - 1:00 PM

**PLEASE NOTICE THAT THE MEETING LOCATION AND DATE IS REVISED FROM ITS NORMAL LOCATION
AT 200 ROCKLAND ROAD, LAKE BLUFF, IL 60044 ON THURSDAY, APRIL 12, 2018**

#	Name	Company	Phone	Email	Initials
1	Mike May	Village of Volo	847-740-6982	mmay@villageofvolo.com	MJM
2	Brad Fink	Village of Wauconda	847-526-1106	bfink@wauconda.il.us	BF
3	Kevin Timony	Village of Wauconda		ktimony@wauconda-il.gov	
4	Adam Wedoff	Village of Round Lake	847-980-7795	awedoff@eroundlake.com	AW
5	Darrell Blenniss	CLCJAWA	847-582-9204	blenniss@clcjawa.com	DB
6	Bill Soucie	CLCJAWA	847-582-9215	soucie@clcjawa.com	
7	Jeff White	CLCJAWA	847-980-8208	jwhite@clcjawa.com	JO
8	Brandon Celaya	CDM Smith	312-780-7702	celayabj@cdmsmith.com	BC
9	Amrou Atassi	CDM Smith	312-780-7706	atassia@cdmsmith.com	AA
10	Jared Wendorf	CDM Smith	312-780-7739	wendorfjw@cdmsmith.com	
11	Jonathan Meyer	Village of Volo	847-740-6982	jmeyer@villageofvolo.com	JM
12	Bill Rickert	RHMG Engineers	847-362-5959	wrickert@rhmg.com	WR
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