



Central Lake County Joint Action Water Agency
Executive Committee Meeting Minutes
June 14, 2018

A regular meeting of the Executive Committee of the Central Lake County Joint Action Water Agency was convened by Mr. Ellis at 8:30 a.m. on June 14, 2018, at the Paul M. Neal Water Treatment Facility, 200 Rockland Road, Lake Bluff, Illinois. Present at the time were Mike Ellis, Grayslake; Pat Muetz, Gurnee; Jeff Hansen, Lake Bluff; Rod Worden, Lake County; Paul Kendzior, Libertyville; Clay Johnson, Lindenhurst; Adam Wedoff, Bill Emmerich, Mundelein; Round Lake; Scot Hilts Round Lake Beach; Mike May, Volo; and, Kevin Timony, Wauconda.

Absent were representatives from Lake Villa and Round Lake Consortium.

Also present at the meeting were Director of Operations William J. Soucie; Cheri Graefen, Lauterbach & Amen; Brad West, West's Insurance; Tracy Hall, Recording Secretary, and Jeff White, Project Manager.

Minutes

A motion was made by Mr. Muetz to approve minutes of the April 12, 2018, regular meeting of the Executive Committee as presented. The motion was seconded by Mr. Wedoff; and, upon voice vote, the motion was unanimously passed.

Review of Bills

The Executive Committee reviewed bills that require pre-approval as shown below:

- CDM Smith 90044934 Centrifuge Replacement Project \$12,264.16

The Executive Committee then reviewed the following items which had been previously disbursed in the month of May and require ratification by the Board of Directors:

- Invoices Paid Operating & Capital Expenses \$462,097.99
- Payroll Prior Month Payroll \$324,460.05
- IMRF Pension Payments \$51,162.50
- Health Insurance UHC, Healthiest You, EM & VSP \$43,608.59

A motion was then made by Mr. Wedoff and seconded by Mr. Emmerich to recommend that the Board of Directors approve payment and ratify previously paid items as outlined above. Upon voice vote, the motion was unanimously passed.

New Business

A. Cyber Liability Insurance:

Mr. Soucie introduced Mr. West of West's Insurance.

Mr. West explained that during the Agency's recent insurance renewal processing April 2018, the current carrier, Chubb, notified West's that the network intrusion/liability coverages were being dropped from the base coverage. He stated that unfortunately this was not included as part of the renewal process. Mr. West then outlined two quotes as received by West's for Cyber Liability Coverage for the Agency as shown below:

Base Coverage	Beazley Insurance	BCS Insurance
Cyber Liability Insurance Premium	\$4,395	\$2,661
Deductible	\$5,000	\$2,500

Mr. West noted that West's Insurance is recommending binding coverage with Beazley Insurance at the base premium level of \$4,395.

A motion was then made by Mr. Muetz and seconded by Mr. Johnson to recommend that the Board of Directors bind coverage with Beazley and increase the cyber deception limit to \$250,000 for an additional premium of \$622. Upon voice vote, the motion was unanimously passed.

B. IPRF Pooling Agreement:

Mr. Soucie noted that an update IPRF Pooling agreement had been distributed to the Committee for their review. He stated the approval of the new Agreement was required in order to continue participation in the program.

A motion was then made by Mr. Kendzior and seconded by Mr. Timony to recommend that the Board of Directors approve the IPRF Pooling Agreement as presented.

C. Prevailing Wage Ordinance 18-01:

Mr. Soucie explained that the Agency it is required annually to pass an ordinance establishing prevailing wages. Mr. Soucie explained that the numbers used to establish these wages have consistently been taken from the Illinois Department of Labor's prevailing wage list for Lake County in June of the corresponding year.

A motion was then made by Mr. Johnson and seconded by Mr. Muetz to recommend that the Board of Directors adopt Ordinance 18-01, which establishes prevailing wages based on data from the Illinois

Department of Labor, as presented. Upon voice vote, the motion unanimously passed.

D. Appropriation Ordinance 18-02:

Mr. Soucie explained that the Agency is annually required to pass an appropriation ordinance, as it is considered a municipal corporation. He then summarized Ordinance 18-02 for the Committee and stated that there will be a public hearing on the Ordinance at the June 2018 Board of Directors meeting.

A motion was then made by Mr. May and seconded by Mr. Muetz to recommend that the Board of Directors approve Ordinance 18-02, making Appropriations for FYE 2019. Upon voice vote, the motion unanimously passed.

Old Business

None

Report of the Executive Director

Mr. Soucie indicated that Mr. Blenniss' Executive Director's Report had been distributed for review.

Report of the North and West Membership Expansion Committees

Mr. Soucie gave a brief update to the Committee on the status of the North and West Group Expansion projects.

Executive Session & Action on Executive Session Items

A. Approval of Executive Session Minutes of April 12, 2018

There was a consensus amongst the Committee that it was not necessary to convene a closed session for the purpose of approval of the April 12, 2018 Executive Session minutes.

A motion was then made by Mr. Muetz and seconded by Mr. Timony to approve the Executive Session minutes April 12, 2018. Upon voice vote, the motion was unanimously passed.

Adjournment

There being no further business, a motion was made by Mr. Muetz and seconded by Mr. Timony to adjourn the meeting at 8:44 a.m. On a voice vote, the motion was unanimously passed and the meeting was adjourned.

Respectfully Submitted,

Tracy Hall

Recording Secretary

