



**Central Lake County Joint Action Water Agency
500 S Fish Lake Rd, Volo, IL 60073**

**West Group Water System Expansion Technical Committee Monthly Meeting
Meeting Minutes**

Meeting held at 500 S Fish Lake Rd, Volo, IL 60073
Thursday, July 12, 2018 - 1:00 PM

Technical Committee Members:

Darrell Blenniss – CLCJAWA
Mike May – Village of Volo
Brad Fink – Village of Wauconda
Adam Wedoff – Village of Round Lake

Additional Attendees:

Jeff White – CLCJAWA
Jonathan Meyer – Village of Volo
Brandon Celaya – CDM Smith
Bill Rickert – RHMG

1. Call to Order by Mike May at 1:01 PM
2. Comments from the Public – There were no comments from the public.
3. Approval of the June 14, 2018 Technical Committee Meeting Minutes
 - **Motion to approve the minutes made by Brad Fink, seconded by Adam Wedoff. All were in favor.**
4. Financials
 - a. CDM Smith Detailed Design Invoice #17, WG BP#1 CM Services Invoice #6, WG BP#4 CM Services Invoice #2 were presented for approval.
 - i) CDM Smith is waiting final subcontractor invoices to submit the final invoice for the PER Phase of the project. It will be included as part of the August meeting packet.
 - b. WG BP#1 Contractor Pay Application No. 6 was presented for approval.
 - c. Technical Committee requested confirmation of how the Route Study funds were utilized.
 - **Motion to approve the CDM Smith invoices and Contractor pay application as presented made by Brad Fink, seconded by Darrell Blenniss. All were in favor.**
5. Application for IEPA SRF Program Funding
 - a. CDM Smith presented an update for open loan applications.
 - b. The Villages of Volo and Wauconda would like to continue with the 25-75 split on reimbursement from disbursement requests for engineering.
6. Easement Acquisition
 - a. CDM Smith presented an update for each easement acquisition ongoing.
 - b. Easements for Parcels WG#28, #29, and #30 with the Village of Wauconda and the Wauconda Park District are expected to be completed by the end of July.
7. Permitting and Other Stakeholder Coordination
 - a. The IEPA Construction permit for Bid Package No. 3 and No. 5 have been issued.



8. Design Status Update
 - a. CDM Smith presented the current construction cost and project milestones to the Technical Committee.
 - i) Bid Package No. 3 is the critical path for water delivery.

9. Construction Status Update
 - a. CDM Smith presented an update regarding Bid Package No. 1.
 - i) Work Change Directives No. 1 and No. 2 were presented.
 - **Motion to approve the work change directives as presented made by Adam Wedoff, seconded by Brad Fink. All were in favor.**

10. Additional Agenda Items
 - a. CDM Smith presented the finalized scope and fee for Task Order WC-BP#5 Construction Management Services for Bid Package No. 5.
 - **Motion to ratify the minutes to accept Task Order WC-BP#5 as presented to the Board of Directors made by Brad Fink, seconded by Darrell Blenniss. All were in favor.**

10. Action Items Summarized
 - a. The Technical Committee requested CDM Smith to provide the summary of use of Route Study funds.

11. Next Meetings
 - a. Technical Committee Meeting – Thursday, August 9, 2018 at 1:00 PM in Volo

- 11) Adjourn
 - **Motion to adjourn made by Darrell Blenniss, seconded by Brad Fink at 1:17 PM.**



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West Group Water System Expansion Technical Committee Monthly Meeting
Agenda

Thursday, July 12, 2018 - 1:00 PM

**PLEASE NOTICE THAT THE MEETING LOCATION IS REVISED FROM ITS NORMAL LOCATION
AT 200 ROCKLAND ROAD, LAKE BLUFF, IL 60044**

#	Name	Company	Phone	Email	Initials
1	Mike May	Village of Volo	847-740-6982	mmay@villageofvolo.com	MM
2	Brad Fink	Village of Wauconda	847-526-1106	bfink@wauconda.il.us	BF
3	Kevin Timony	Village of Wauconda		ktimony@wauconda-il.gov	
4	Adam Wedoff	Village of Round Lake	847-980-7795	awedoff@eroundlake.com	ABW
5	Darrell Blenniss	CLCJAWA	847-582-9204	blenniss@clcjawa.com	DB
6	Bill Soucie	CLCJAWA	847-582-9215	soucie@clcjawa.com	
7	Jeff White	CLCJAWA	847-980-8208	jwhite@clcjawa.com	JW
8	Brandon Celaya	CDM Smith	312-780-7702	celayabj@cdmsmith.com	
9	Amrou Atassi	CDM Smith	312-780-7706	atassia@cdmsmith.com	AA
10	Jared Wendorf	CDM Smith	312-780-7739	wendorfjw@cdmsmith.com	
11	Jonathan Meyer	Village of Volo	847-740-6982	jmeyer@villageofvolo.com	JM
12	Bill Rickert	RHMG Engineers	847-362-5959	wrickert@rhmg.com	BR
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