



Central Lake County Joint Action Water Agency
Executive Committee Meeting Minutes
August 9, 2018

A regular meeting of the Executive Committee of the Central Lake County Joint Action Water Agency was convened by Mr. Ellis at 8:30 a.m. on August 9, 2018, at the Paul M. Neal Water Treatment Facility, 200 Rockland Road, Lake Bluff, Illinois. Present at the time were Mike Ellis, Grayslake; Pat Muetz, Gurnee; Phil Perna, Lake County; Clay Johnson, Lindenhurst; Bill Emmerich, Mundelein; Adam Wedoff, Round Lake; David Kilbane, Round Lake Beach; Mike May, Volo; and, Kevin Timony, Wauconda.

Absent were representatives from Lake Bluff, Lake Villa, Libertyville, and Round Lake Consortium.

Also present at the meeting were Darrell W. Blenniss, Jr., Executive Director; Director of Operations William J. Soucie; Jeff White, Project Manager; Tracy Hall, Deputy Secretary; and Cheri Graefen, Lauterbach & Amen.

Recognition of Service – Executive Committee – Phil Perna

Mr. Blenniss outlined Resolution 18-14 Recognizing Phil Perna for his service on the Executive Committee of the Central Lake County Joint Action Water Agency.

Mr. Ellis expressed his gratitude to Mr. Perna on behalf of the Executive Committee for his many years of service and contributions; and then read aloud Resolution 18-14 as follows:

WHEREAS , the Central Lake County Joint Action Water Agency (hereinafter referred to as the “Agency”) was established in 1986 and began operations in March 1992, supplying treated Lake Michigan water to the residents of Grayslake, Gurnee, Knollwood/Rondout, Lake Bluff, Libertyville, Mundelein, Round Lake, Round Lake Beach, Round Lake Heights Round Lake Park, Vernon Hills and Wildwood; and

WHEREAS , Philip Perna began his service to the Agency in 1989 as a Member of the Executive Committee. He represented both the Village of Mundelein from May 1989 through August 2000. In January 2003, he began representing the County of Lake through October 2017. In October 2017, he began serving as the Alternate Executive Committee Member for the County of Lake.

WHEREAS , the Executive Committee is a vital component of the governing model of the Agency, providing advice and recommendations to the Board of Directors; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Central Lake County Joint Action Water Agency, does hereby commend and express their sincere gratitude to Philip Perna for his many years of exemplary and dedicated service to the Agency, the Village of Mundelein, the County of Lake, and to the residents of the Agency’s member communities; and BE IT FURTHER RESOLVED , that the Board of Directors

of the Central Lake County Joint Action Water Agency joins with the employees of the Agency, and Members' officials and staff from throughout Lake County who have benefited from the service of Philip Perna, in congratulating him on his accomplishments and extending best wishes in his retirement to him and his family in all of their future endeavors.

Mr. Blenniss and Mr. Ellis then presented Mr. Perna with a plaque to commemorate his service.

Mr. Perna then thanked the Executive Committee and Staff for the opportunity to serve on the Committee and to be part of the Agency for close the 30 years.

A motion was then made by Mr. Muetz and seconded by Mr. Kilbane to recommend that the Board of Directors adopt Resolution 18-14 as presented. Upon voice vote, the motion was unanimously passed.

Minutes

A motion was made by Mr. May to approve minutes of the June 2018 regular meeting of the Executive Committee as presented. The motion was seconded by Mr. Johnson; and, upon voice vote, the motion was unanimously passed.

Review of Bills

The Executive Committee reviewed bills that require pre-approval as shown below:

- CDM Smith 90044934 Centrifuge Replacement Project \$16,649.75

The Executive Committee then reviewed the following items which had been previously disbursed in the month of May and require ratification by the Board of Directors:

- Invoices Paid Operating & Capital Expenses \$1,698,468.05
- Payroll Prior Month Payroll \$230,798.70
- IMRF Pension Payments \$36,574.79
- Health Insurance UHC, Healthiest You, EM & VSP \$45,974.85

A motion was then made by Mr. Muetz and seconded by Mr. Wedoff to recommend that the Board of Directors approve payment and ratify previously paid items as outlined above. Upon voice vote, the motion was unanimously passed.

Mr. Warwick of Lake Villa joined the meeting at 8:36 a.m.

New Business

A. Resolution 18-15 - Emergency Interconnection Agreement - Round Lake & Lake County Public Works

Mr. Blenniss outlined Resolution 18-15 which grants the Agency's consent regarding an emergency interconnection agreement between the Village of Round Lake and Lake County Public Works.

He explained that typically such an agreement between two members would not require Agency approval, but that in this case, the Lake County Public Works service area covered under this agreement is not one of the approved service areas for Agency water service.

A motion was then made by Mr. Perna and seconded by Mr. Muetz to recommend that the Board of Directors adopt Resolution 18-15 as presented. Upon voice vote, the motion was unanimously passed.

B. Intergovernmental Agreement - Round Lake - Secondary Delivery Point

Mr. Blenniss outlined an Intergovernmental Agreement with the Village of Round Lake for the construction of a second delivery structure for use in their system. He explained that the structure was included with the work of the West Group expansion.

Mr. Blenniss then explained that by utilizing this approach, Round Lake will likely be saving money, as doing this project on their own would be more expensive. He stated that in addition, this second delivery point is located on a new trunk line, and, therefore, provides a higher level of redundancy and reliability for Round Lake.

Mr. Blenniss noted that under the terms of the Agency's governing documents, all costs of secondary points of delivery are the responsibility of the benefiting Member.

A motion was then made by Mr. Perna and seconded by Mr. Muetz to recommend that the Board of Directors approve the Intergovernmental Agreement with the Village of Round Lake as presented. Upon voice vote, the motion was unanimously passed.

C. Surge Tank Coating - Bid Approval

Mr. Blenniss outlined the recommendation from CDM Smith on acceptance of the lowest responsible bid for the Surge Tank Coating Replacement Project budgeted this year as follows:

- Jetco, LTD \$34,960
- Teacorp Inc. \$48,800
- Era Vaildivia Contractors, Inc. \$57,400

Mr. Blenniss noted that the Agency has used Jetco, LTD for similar work in the past and that Agency Staff felt that their performance was satisfactory.

A motion was then made by Mr. Perna and seconded by Mr. Timony to recommend that the Board of Directors award the bid for Surge Tank Coating Replacement to Jetco, LTD in the amount of \$34,960. Upon voice vote, the motion was unanimously passed.

D. Pump Parts Refurbishment - Proposal Approval

Mr. Blenniss explained that included in the FYE 2019 Budget were funds to create a spare bowl assembly utilizing from spare parts from the previous bowl assembly units that were replaced.

Mr. Blenniss then outlined a proposal from HydroAire to perform this work in the amount of \$43,685. He noted that since the proposed amount is over \$30,000, the Board of Directors will need to waive the competitive bidding requirement in order to accept the proposal.

Mr. Blenniss noted that in order to get multiple proposals or bids, we would need to ship the items, approximately 2 tons in weight, for the firms to do their evaluation. He noted that Staff believes that the proposal from HydroAire is reasonable and they have performed satisfactory work for the Agency in the past.

A motion was then made by Mr. Timony and seconded by Mr. Muetz to recommend that the Board of Directors waive the competitive bid requirement and accept the proposal from HydroAire in the amount of \$43,685. Upon voice vote, the motion was unanimously passed.

E. Variable Frequency Drives Controls Replacement - Proposal Approval

Mr. Blenniss explained to the Executive Committee that the microprocessor control units on the VFDs at the treatment plant need to be replaced. He noted that Siemens bought out Robicon and is the sole source provider of the necessary equipment.

Mr. Blenniss stated that due to the amount of the proposal, the Board of Directors will need to waive the competitive bidding requirement and declare Siemens the sole source provider of the equipment.

Mr. Blenniss then noted that funds were included in the FYE 2019 Budget for this work. Siemens provided a proposal for the equipment at a cost of \$86,535.

A motion was then made by Mr. Perna and seconded by Mr. May to recommend that the Board of Directors the competitive bidding requirement and declare Siemens the sole source provider of the equipment; and, to accept their proposal in the amount of \$86,535. Upon voice vote, the motion was unanimously passed.

Old Business

None

Report of the Executive Director

Mr. Blenniss stated that Water Sales exceeded forecast by 10.6%.

Mr. Blenniss noted that the Quarterly Operations and Maintenance Report were provided for the Committee's review.

Report of the North and West Membership Expansion Committees

The Executive Committee was given an update on the status of the North and West Group Expansion projects.

Executive Session & Action on Executive Session Items

None.

Adjournment

There being no further business, a motion was made by Mr. Perna and seconded by Mr. Muetz to adjourn the meeting at 8:44 a.m. On a voice vote, the motion was unanimously passed and the meeting was adjourned.

Respectfully Submitted,

Tracy Hall

Recording Secretary